

KEY DEFINITIONS FOR WAGNER-PEYSER/VETS EMPLOYMENT SERVICES UNDER COMMON MEASURES

| GENERAL DEFINITIONS | |
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| Date of Participation | Represents the first day, following a determination of eligibility, that the individual begins receiving a service funded by Wagner-Peyser/VETS employment services. |
| Service | <p>A "service" includes any of the Wagner-Peyser, VETS or partner funded employment and workforce information services delivered via any of the three tiers of service delivery: self-help, facilitated self-help and staff-assisted. Job seekers who receive services in a One-Stop Career Center or affiliate site, or remotely via the internet are considered participants.</p> <p>Note that the following activities are not considered services: determination of eligibility (if applicable), follow-up services, and regular contact with the participant to only obtain information regarding employment or educational status or the need for support services.</p> |
| Exits | <p>Exit Date Date of last program-funded service, excluding follow-up services.</p> <p>Exit Customer does not receive a program-funded service for ninety days, and is not scheduled for services other than follow-up. Planned gaps in service due to a health/medical condition, delay before entry into training, or temporary move from the area should not cause an exit, but must be documented.</p> |
| Institutionalized | The participant is residing in an institution or facility providing 24-hour support such as a prison or hospital and is expected to remain in that institution for at least 90 days. Individuals with disabilities residing in an institution, nursing home, or other residential facility <i>cannot</i> be excluded under this definition. |
| Quarter | A calendar quarter is a three month period within a calendar year. There are four calendar quarters: January through March, April through June, July through September, October through December. |
| Exit Quarter | The calendar quarter containing the exit date. |
| Quarter after Exit | The quarter after the exit quarter. |
| UI Wage Data | Unemployment Insurance (UI) wage data is information on wages collected by state UI systems in which records are kept for all individuals working in UI covered employment. At a minimum, information in the record includes employee name, SSN, address, and total earnings paid, listed separately by each employer, for all such employers in the quarter. |

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| Supplemental Data | Data collected to provide employment information for workers who are not found in UI wage data. It may be used for all common measures except for Average Earnings. Employment "uncovered" by UI wage data typically includes Federal employment, postal service, military, railroad, self-employment, some agricultural employment, and employment where earnings are primarily based on commission. |
| Employed at Participation | An employed individual who, at the date of participation, did any work at all as a paid employee, in his or her own businesses, profession or farm, or works 15 hours or more per week as an unpaid worker in an enterprise operated by a member of the family, or is one who is not working, but has a job or business from which he or she was temporarily absent because of illness, bad weather, vacation, labor-management dispute, or personal reasons, whether or not paid by the employer for time-off, and whether or not seeking another job. Note: This information is to be collected from the individual at intake, not from wage records. |
| Employed in quarter after exit quarter | The individual should be considered as employed if wage records for the quarter after exit show earnings greater than zero. Wage records will be the primary data source for tracking employment in the quarter after exit. When supplemental sources are used, individuals should be counted as employed if, in the calendar quarter after exit, they did any work at all as paid employees (i.e., received at least some earnings), worked in their own business, profession, or worked on their own farm. This definition also applies to "Employed in the second and third quarters after exit quarter" except that the period to which wage records or supplemental data refer is the second and third quarters after exit. |
| Average Earnings from wage records | Total Average Earnings from the 2 nd and 3 rd quarters after exit, as determined from wage records. Note: Supplemental data cannot be used for this measure. |
| Workforce Information | Workforce Information includes information on state and local labor market conditions, industries, occupations and characteristics of the workforce, area business identified skills needs, employer wage and benefit trends, short and long term industry and occupational projections, worker supply and demand, and job vacancies survey results. It also includes local employment dynamics information such as workforce availability, business turnover rates, job creation, and job identification of high growth and high demand industries. |
| Military Service | Reporting for active duty. |